



# RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

DELEGATED OFFICER DECISION Director of Growth & Development  
TAKEN BY:  
PORTFOLIO  
AREA: Regeneration

**SUBJECT: Blackburn Town Hall Refurbishment Plastering Package**

## 1. DECISION

To appoint Duggan & Parr to undertake the specialist lime plastering works, on the 3<sup>rd</sup> and 4<sup>th</sup> floors of Blackburn Town Hall.

## 2. REASON FOR DECISION

The tender specification for the required lime plastering works to the 3<sup>rd</sup> and 4<sup>th</sup> floors of Blackburn Town Hall was advertised on the Chest procurement system.

Six submissions were received in response to the Invitation to Tender. These were evaluated on a 80% price and 20% quality/reference basis, see table below.

Following an evaluation of the returned tenders, Duggan & Parr are the successful contractors.

Contractor	Duggan & Parr	Contractor 2	Contractor 3	Contractor 4	Contractor 5	Contractor 6
Total Score	90.00%	79.69%	77.56%	Non-compliant	Non-compliant	Non-compliant
Ranking	1	2	3	-	-	-

## 3. BACKGROUND

Blackburn Town Hall is a listed building, which is currently being refurbished by Blackburn with Darwen Borough Council's Corporate Building Team acting as Principal Contractor. The Corporate Building Team do not have the specialism to undertake specialist lime plastering works. Therefore as part of the refurbishment work, a tender for the necessary works was advertised on the Chest procurement system, for the reinstatement of defective areas of lime plaster.

## 4. OPTIONS CONSIDERED AND REJECTED

Decision to award contract is based on the completed tender evaluation.

## 5. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

**VERSION:** 1

**CONTACT OFFICER:** Lee Kinder

**DATE:** 30-12-2019

**BACKGROUND DOCUMENTS:**

Signed:



**Director of Growth & Development**

**Date: 7<sup>th</sup> January 2020**